



ANNUAL CHAPTER REPORT FORM

Date: _____

Send To: Your State Easterseals Chair by April 15.
 (Include Total Contributions from April 1st through March 31st)

NOTE: Your State Easterseals Chair Year-end Report is due to the IC Jr. Easterseals Chair by May 15th

Chapter Name _____ Number _____ City _____

Chapter Easterseals or Philanthropic Chair _____
 Phone # or email _____

Number of members including pledges as of March 31st _____

You may use the **ESA Foundation Turn-Around Fund**. Donations are sent to your State Easterseals Office or National Easterseals, 230 W Monroe, Suite 1800 Chicago, IL 60606.

| <u>Project</u> | Donated Monies | Donated Goods \$ | Mileage | IRS Rate | Donated Hours |
|----------------|---------------------------|-----------------------------|----------------|-----------------|--------------------------|
|----------------|---------------------------|-----------------------------|----------------|-----------------|--------------------------|

TOTALS

Refer to ESA International Philanthropic-Service Guidelines

Please round off miles and hours to the full mile/hour (3.5 should be 4) *IRS Rate will round off total only.*
 Please do not include Cartridge credit on this report; your State Chairman will consider this for the State Awards
 Please note if this includes a state project such as contributions to a drawing (to avoid duplicative reporting)
 Monies used to purchase Tulips, dinner/lunch tickets etc should be placed under "donated goods"

If you had a successful project please share
